

MINUTES  
SPECIAL COUNCIL MEETING  
CITY OF NICEVILLE, FLORIDA  
AUGUST 21, 2008

The Niceville City Council met in special session at 6:00 PM, August 21, 2008 in the Council Chambers, 208 N Partin Drive. All council members and the Mayor were present. Also present were City Manager Lannie Corbin; City Clerk, Dan Doucet; Director of Public Works, Bruce Price, a member of the press and visitors in the audience. Mayor Wise called the meeting to order at 6:00PM.

Public Hearings:

Ordinance 08-09-01 - An ordinance for the rezoning of certain properties in the City of Niceville, Florida from R-1, Single Family Residential to C-1 Limited Commercial, Metes and bounds description, Property located at 1001 Valparaiso Blvd. Exhibit A. Gustin, Cothorn & Tucker representing Ruckel Properties. (Third Reading)

Mr Doucet read ordinance 08-09-01 by title. Councilman Swihart moved approval on third reading. Councilman Smith Seconded. No one spoke for or against. Council Vote: Smith-yes; Swihart-yes; Boudreaux-yes; Henkel-yes; Thomas-yes.

Ordinance 08-10-01 - An ordinance adopting the proposed amendments to the Niceville Comprehensive Plan, to incorporate Public School Facilities Provisions; to repeal conflicting ordinances or provision thereof; and providing for an effective date (Second Reading)

Mr Doucet read ordinance 08-10-01 by title. Councilwoman Boudreaux moved approval on second reading. Councilman Smith seconded. No one spoke for or against. Council Vote: Smith-yes; Swihart-yes; Boudreaux-yes; Henkel-yes; Thomas-yes.

Ordinance 08-10-02 - An ordinance vacating all unimproved right-of-ways and other public interests in the property located on John Sims Parkway between Wise Avenue and Pine Avenue; and providing for an effective date. Metes and bounds description. Exhibit A. Gustin, Cothorn & Tucker, representing Ruckel Properties. (Second Reading)

Mr Doucet read ordinance 08-10-02 by title. Councilwoman Boudreaux moved approval on second reading. Councilman Smith seconded. No one spoke for or against. Council Vote: Smith-yes; Swihart-yes; Boudreaux-yes; Henkel-yes; Thomas-yes.

Ordinance 08-10-03 - An ordinance vacating all unimproved right-of-ways and other public interests in the property located on Palm Blvd between the Post Office and the NHS Practice Field; and providing an effective date. Metes and bounds description. Exhibit A. Gustin, Cothorn & Tucker, representing Ruckel Properties. (Second Reading)

Mr Doucet read ordinance 08-10-03 by title. Councilman Swihart moved approval on second reading. Councilwoman Boudreaux seconded. No one spoke for or against. Council Vote: Smith-abstained; Swihart-yes; Boudreaux-yes; Henkel-yes; Thomas-yes.

Ordinance 08-10-04 - An ordinance vacating all unimproved right-of-ways and other public interests in the property occupied by Plew Elementary School; and providing for an effective date. Metes and bounds description. Exhibit A. Okaloosa County School Board. (Second Reading)

Mr Doucet read ordinance 08-10-04 by title. Councilman Henkel moved approval on second reading. Councilman Swihart seconded. No one spoke for or against. Council Vote: Smith-abstained; Swihart-yes; Boudreaux-yes; Henkel-yes; Thomas-yes.

Budget Workshop - General Fund

**GENERAL FUND - REVENUE**

Total Taxes (Includes \$2,558,110 Ad Valorem Tax)	\$ 2,952,510
Licenses & Permits	\$ 65,000
Intergovernmental	\$ 2,179,010
Charges for Services	\$ 340,010
Fines & Forfeitures	\$ 95,300
Miscellaneous	\$ 329,900
Non- Revenue (transfers, Strf, franchise fees, & utility tax & other sources)	\$ 3,255,000
<b>TOTAL REVENUE &amp; NON-REVENUE</b>	<b>\$ 9,216,730</b>

Mr Doucet advised that the Council approved a proposed advalorem tax millage rate of 3.50 mills during our special council meeting on August 5, 2008. He advised that we have trimmed approximately \$239,822 from our proposed budget since then. Mr Doucet recommended that we set a final millage rate of 3.20 mills which will produce 2,558,103 in revenue. To approve this millage rate will require a two thirds vote during our final budget hearing scheduled for September 18, 2008. He advised this budget is based on the 3.20 millage rate.

**EXECUTIVE**

Last Year - \$ 51,340

This Year - \$ 47,520

Mr Doucet advised the funding has reduced 7.4% this fiscal year. He advised that a percentage of the City Manager’s salary is charged to O/M and Sanitation since a portion of his time is taken up by these activities.

**FINANCE AND ADMINISTRATION**

Last Year - \$ 215,920

This Year - 194,290

Mr Doucet advised the funding has reduced 10% this fiscal year. He advised the expense for the support provided by the NW Florida Planning Council has decreased \$20,000 this fiscal year.

Estimated Cost: \$50,000

Total: \$50,000

**GENERAL GOVERNMENT**

Last Year - \$ 837,370

This Year - \$ 669,430

Mr Doucet advised the funding has decreased 20% this fiscal year. He advised that a percentage of the Public Works Director’s salary is charged to O/M and Sanitation since a portion of his time is taken up by these activities. In addition, a percentage of the City Planner’s salary is charged to O/M for the same reason.

Mr Corbin advised the council that several governmental agencies and non-profit organizations utilize the council chambers to conduct meetings. He advised that we are considering charging a fee to help offset our housekeeping expenses such as utility costs and janitorial services. Discussion followed.

**INFORMATION SYSTEMS TECHNOLOGY**

Last Year - \$450,290

This Year - \$ 294,780

Mr Doucet advised that the funding for information technology has decreased 34.5% for FY-09.

**Professional Services:**

Outside Consultants to help plan/evaluate network security and GIS implementation. This will allow additional expert observation to ensure there are no overlooked areas of importance in these systems. This will also allow hiring outside help for GIS data Collection:

Estimated Cost: \$40,000

Total: \$40,000

**Software Maintenance Contractual:**

Smart Cop, Incode, TechNet, AllData, ArcServe  
ARCGIS, etc:

Estimated Cost: \$ 37,700

Total: \$ 37,700

**Training:**

Books, Workshops, and Seminars

Estimated cost: \$ 4,000

Total: \$ 4,000

Office Supplies

Estimated Cost: \$ 7,000

Total: \$ 7,000

Operating Supplies

Estimated Cost: \$ 20,000

Total: \$ 20,000

Software Licenses

Estimated Cost: \$ 43,500

**Software Licenses** This requested amount is to purchase, as needed, the licenses to ensure the City complies with all legal requirements concerning the use of new software on City owned equipment.

**Capital Outlay: Equip/Computers**

**Machinery/Equipment:**

Security/Audio Visual/Fire Alarm Systems

Estimated Cost: \$ 20,000

Total: \$20,000

We are appropriating **\$ 294,780** for FY-09

Note: \$70,000 being transferred to O/M to the General Fund to cover Technology in O/M.

**124 - BUILDING INSPECTOR**

Last Year - \$ 213,740                      This Year - \$ 214,330

Mr Doucet advised that the funding for this dept has increased .0028% for FY-09.

**200 - POLICE DEPARTMENT**

Last Year - \$ 1,832,200                      This Year - \$ 1,695,930

Mr Doucet advised the funding for the department has decreased 7.4% for FY-09.

**300 - FIRE DEPARTMENT**

Last Year - \$ 1,683,740                      This Year - \$ 1,221,740

Mr Doucet advised that the funding for this department decreased 42.9% for FY-09

Mr Doucet advised that we are budgeting \$500,000 towards the construction work of the new Fire Station this fiscal year.

**Other Contractual Services:**

Okaloosa County Dispatch	\$ <u>25,000</u>
	\$ 25,000

**Repair & Maintenance:**

Calibrate Air Packs (Annually) 20 @ \$90.00	\$ 1,800
Hydrostatic Testing of Air Bottles (Annually)	\$ 1,000
Air mask fit testing (annual)	<u>\$ 500</u>
Total:	\$ 3,300

**Training:**

One person - Fire Standards Training	\$ 7,700
Total:	\$ 7,700

**Supplies:**

Class A Foam	\$ 1,000
Nozzles, Adapters and hose appliances	\$ 4,000
Medical Supplies	\$ 2,500
Fire Fighting Supplies	\$ 5,000
6 Set of Structural Fire Fighting Boots @ \$250 ea	\$ 2,500
Office Supplies	<u>\$12,500</u>
Total:	\$27,500

**Dues and Subscriptions:**

	<u>\$ 1,300</u>
Total:	\$ 1,300

**Equipment:**

5 Sets of bunker gear @ \$ 1,500. Estimated Cost this Fiscal Year:	\$ 7,500
10 Pagers to replace worn out eqpt	\$ 4,500
10 Personal Escape Systems @ \$350.	<u>\$ 3,500</u>
Total:	\$15,500

New Fire Station -construction	Estimated Cost this Fiscal Year:	<u>\$500,000</u>
in progress.	PG 21	Total: \$500,000

**320 - CODE INSPECTOR**

Last Year - \$ 61,580      This Year - \$ 51,080

Mr Doucet advised the funding for this department has reduced 17% for FY-09.

**330 - ANIMAL CONTROL**

Last Year - \$ 54,870      This Year - \$ 50,240

Mr Doucet advised the funding regarding the PAWS Contract has decreased by 8.4% for FY-09.

**500 - STREET DEPARTMENT**

Last Year - \$ 920,350

This Year - \$ 605,100

Mr Doucet advised the funding for this department has reduced by 34.2% for FY-09.

**Buildings:**

Cost share to move old Fire Dept Bldg to	Estimated Cost:	<u>\$5,000</u>
Cedar Avenue	Total:	\$5,000

**Street Resurfacing Project**

The following street segments are scheduled for resurfacing in FY 09.

**Palm Boulevard Widening:**

Widen Palm Boulevard from SR-20 to Old Coastal Road extending turn lanes and providing additional stacking for school traffic. Install sidewalks on the east and west side of Palm providing safe pedestrian access. Relocate drainage swales to accommodate widening.

Estimated Cost: \$100,000

Nutmeg Avenue from 23<sup>rd</sup> Street south towards 20<sup>th</sup> Street.

Estimated Cost: \$ 5,000

**Sidewalk Extensions:**

Partin Drive - Methodist Church to  
 Bayshore Drive (600 ft)  
 27<sup>th</sup> Street - Pine Avenue (650 ft)

Estimated Cost: 12,000
<u>13,000</u>
Total: 130,000

We plan to transfer (cash carry forward) **\$130,000** to fund projects in FY 09.

**Equipment:**

Water Tank (truck mounted)	Estimated Cost: \$ 2,000
Hand tools, shovels, rakes, etc)	<u>2,000</u>
	Total: \$ 4,000

**510 REPAIR & MAINTENANCE**

Last Year - 1,015,390

This Year - 1,15,360

Mr Doucet advised the funding for this department will increase by 9.8% for FY-09. Discussion followed.

**Buildings:**

Cost share to move old Fire Dept Bldg to Cedar Avenue

Estimated Cost: \$ 5,000  
Total: \$ 5,000

**Equipment:**

Electric Shop:

Replacement Tools:

Estimated Cost: \$ 1,500  
Total: \$ 1,500

Vehicle Maintenance Shop:

Update Vehicle Scanner  
Lapping Machine for Mowers

Estimated Cost:\$ 600  
\$ 1,000  
Total: \$ 1,600

Building Maintenance & Construction

Replacement Tools:

Nail guns, saws, compressor, and hand tools

Estimated Cost:\$2,000  
Total:\$5,100

**600 - LIBRARY**

Last Year - \$ 1,099,010

This Year - 986,680

Mr Doucet advised that the expense for the library has reduced by 10.2% for FY-09. In addition, he advised there are no capital outlay projects projected during the next fiscal year.

**Friends of the Niceville Library:**

The following are planned projects/expenditures for the Friends of the Niceville Library, Inc.

Note: These items are being funded by donations received by the Library.

Annual Dinner:	\$ 800
Annual Holiday Reception:	\$ 800
Office Supplies & Misc:	\$ 2,200
Incentives for members:	\$ 1,000
Marketing:	<u>\$ 1,200</u>
Total:	\$ 6,000

**700 - PARKS DEPARTMENT**

Last Year - \$ 1,544,800

This Year - \$ 1,524,160

Mr Doucet advised the funding for this department reduced by 1.3% for FY-09.

**Buildings:**

Cost share to move old Fire Dept Bldg to Cedar Avenue	Estimated Cost:	<u>\$10,000</u>
	Total:	\$10,000

**Equipment:**

Replace mower decks 2 @ 4,000 each)	Estimated Cost:	\$ 8,000
Replacement Tools (Hand tools, Edgers, Weedeaters, blowers, etc)		4,000
Loader Bucket/Grappling Type for Ford Tractor		<u>8,500</u>
	Total:	20,500

**Capital Outlay:**

Boggy Bayou Nature Trail (Grant) (Land is our match)	Estimated Cost:	\$ <u>135,610</u>
	Total:	\$ 135,610

**JPA Landscape Project:**

Landscape Architect Design fee SR-20	Estimated Cost:	\$18,000
Hwy 20 Landscaping and Irrigation: (Grant)		<u>175,000</u>
	Total:	193,000

**710 - COMMUNITY CENTER**

Last Year - \$153,200                      This Year - \$ 122,390

Mr Doucet advised that the funding for this department has reduced by 20.1% for FY-09.

**711 – CHILDREN’S PARK**

Last Year - \$ 187,470                      This Year - \$ 177,800

Mr Doucet advised the funding for this department has reduced by 5.2% for FY-09.

**Machinery & Equipment:**

Replace equipment as it wears out or becomes outdated and to enhance the popularity of the park.

Estimated Cost: \$13,000  
Total: \$13,000

**YOUTH CENTER - SKATE PARK/PAINT BALL**

EXPENSE: Last Year - \$324,330                      This Year - \$ 255,900

Mr Doucet advised the funding for this department has reduced by 21.1% for FY-09. We opened our Paint Ball Facility five years ago this past July. The facility has been very popular in the past, however, because of the economy participation has decreased. Mr Corbin explained that since our revenues are not currently covering all of our operating expense we are considering restricting our operating hours to week ends or consider closing the facility. Discussion followed.

Expense:

Personnel Services:	Estimated Cost:	150,980
Travel	Estimated Cost:	3,000
Communication Services	Estimated Cost:	1,400
Transportation (Freight, Postage)	Estimated Cost:	4,000
Park Lighting	Estimated Cost:	5,500
Rentals & Leases	Estimated Cost:	3,300
Insurance	Estimated Cost:	11,920
Repair/Maintenance Other	Estimated Cost:	5,000
Other current charges and obligations	Estimated Cost:	5,000
Operating & Office Supplies	Estimated Cost:	4,000

Party Expenses	Estimated Cost:	700
Resale Items	Estimated Cost:	60,000
Skate Park Rental Equipt	Estimated Cost:	<u>1,100</u>
	Total Cost:	255,900

Total General Fund:	Revenue	\$ 9,216,730
	Expense	\$ 9,216,730

Mr Doucet advised that the next budget workshop is scheduled for August 26, 2008, at 6:00PM.

The meeting adjourned at 7:30 PM.

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MAYOR

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CITY CLERK