

MINUTES
SPECIAL COUNCIL MEETING
CITY OF NICEVILLE, FLORIDA
AUGUST 29, 2006

The Niceville City Council met in special session at 6:00 PM, August 29, 2006 in the Council Chambers, 208 N Partin Drive. All Council members, except for Councilman Brewer, and the Mayor were present. Also present were City Manager, Lannie Corbin; City Clerk, Dan Doucet; Director of Public works, Bruce Price; a member of the press and visitors in the audience. Mayor Wise called the meeting to order at 6:00 PM.

BUDGET WORKSHOP - Aid to Organizations

Chamber of Commerce:

Dr. David Goetz representing the Chamber of Commerce briefed the council on the various aspects of chamber functions. Dr. Goetz advised that the Chamber is celebrating their 50th anniversary. Dr. Goetz lauded the City for the support received in the past. He requested funding in the amount of \$6,500 for chamber operations and the fireworks project funding to remain at \$3,000.

Elder Services:

A letter request was received from Elder Services explained their request for funding in the amount of \$4,000.

Economic Development Council.

Mr Larry Sassano, Executive Director of the EDC provided an information brochure; explained the scope of their organization and requested funding in the amount of \$3,000 for next fiscal year.

Bridgeway Center:

Ms Sybie Hobbs, representing the Crisis Line explained the scope of services provided and requested funding in the amount of \$1,000.

Okaloosa - Walton Child Care Svcs.

Ms Lynn Stephens, representing Child Care Services explained their request for funding in the amount of \$1,500.

Shelter House:

Ms Janet Debs, Executive Director explained the scope and services provided by the Shelter House and requested funding in the amount of \$1,500.

Northwest Fla Symphony Orchestra - OWC:

Dr Cliff Heron representing the Symphony Orchestra requested funding in the amount of \$800.00.

Children=s Advocacy Center, Inc.

Ms Debbie Hawthorne representing the Advocacy Center explained the scope of services provided and requested funding in the amount of \$ 3,000.

Okaloosa County Head Start -Child Development, Inc.

Ms Kathy Grimes representing the Head Start Program explained the scope and services provided by their agency. They are requesting support in the amount of \$5,000 for next fiscal year.

Ms Daisy Horn representing Sharing and Caring explained the scope and services provided by their agency and requested funding in the amount of \$3,500 for next fiscal year.

Mayor Wise advised that a decision regarding funding individual requests will be made by the council at a later date. He thanked everyone for attending and advised that the council will take a brief recess and reconvene to discuss other budget matters.

Budget Workshop Contd:

420 - SANITATION

REVENUE - \$2,313,000

Mr Doucet advised that the tipping fee was recently increased and based on projected revenues there would not be a need to raise rates at this time.

EXPENSE: Last Year - \$ 2,266,845 This Year - \$ 2,313,000

Mr Doucet explained that the Sanitation Department currently has 10 full-time and 2 part-time employees. Their pickup system requires 4 route trucks with 2 man crews and 2 relay trucks each with one operator for a total of 10 people. Mr Doucet advised that they are requesting that one of the part-time positions be converted to a full-time position in order to have 11 full-time employees and one part-time employee. This will allow them to operate all four boom trucks and two relay trucks to provide proper route coverage. Mr Price explained landfill locations and associated costs.

Repair Maintenance Other:

Repair/Replace fence at Fort Niceville	<u>\$ 6,500</u>
TOTAL:	\$ 6,500

Improvements other than Buildings:

Wash Rack at Cedar Plant (25%)	<u>\$5,000</u>
TOTAL:	\$5,000

Equipment

The following is a listing of equipment in service:

- 2 - 1993 Ford Boom Trucks
- 1 - 1994 Ford Boom Truck
- 1 - 1998 International Relay Truck
- 2 - 2004 Sterling Boom Trucks
- 1 - 2006 International Relay Truck
- 1 - 2006 International Boom Truck/9 Tandem Wheel Trailers

We are requesting the following equipment items for FY-07:

(1) Boom Truck	\$70,000
(1) Tandem Axle Trash Trailer	<u>\$14,000</u>
TOTAL	\$84,000

430 - STORMWATER MANAGEMENT - REVENUE

REVENUES:

Mr Doucet advised that we project receiving the following revenues:

Charge for Services

Revenue from Residential Customers: \$ 282,200

Revenue from Commercial Customers: \$ 48,400

Miscellaneous: 3,500

Loan Proceeds (Loan # 50621P \$ 449,100

Grant proceeds: \$500,000

Anticipated revenue from Bond Issue: \$2,500,000

TOTAL REVENUE 3,783,200 PG 68

Mr. Doucet advised that we have \$2,190,000 in projects to be completed in FY-07. It will be necessary to raise rates a minimum of \$1.70 for each residential and commercial customer in order to pay the debt service payments on a proposed bond issue. Rates are included in the above projected revenues. Mr Doucet advised that if the one cent proposed sales tax referendum passes on Sept the 5th we won=t have to raise the rates or have the bond issue to provide the grant matching funds needed to fund our projects.

EXPENSES

Last Year - 1,596,100 This Year - \$ 3,783,200

Mr Doucet briefed the council regarding the following items of expense.

Professional Services

Engineering Services \$499,100

Repair & Maintenance Other

Misc Maintenance and Repairs to existing Facilities \$ 40,000
 (Treatment pond maintenance, ditch grading)

Inspection of Storm Water Facilities/Construction Sites \$ 10,000
 Inlet and pip inspections, Illicit discharge detection)

Street Sweeping Program \$ 20,000
 (Scheduled street sweeping of all city streets)

Public Information Program \$ 2,500
 (TV adds and publication of Storm Water information and
 Programs with public involvement)

Inlet Stenciling Program \$ 2,500

Total: \$75,000

Debt Service

SRF Loan # 50621P \$ 69,600

Proposed Bond Issue Interest \$ 152,500

Total: \$222,100

IMPROVEMENTS OTHER THAN BUILDINGS - Drainage Projects

The following list includes identified drainage problem areas in need of repair. The cost associated with these projects are estimates made by city staff in coordination with our engineers.

Palm Estates Drainage Improvements:

This project is designed to increase capacity of the drainage system for the Valparaiso Blvd., and East Palm Estates Area. This project will replace the pipes on Linden Avenue from Valparaiso Blvd., to Palm Lake. This project also replaces the Dam and outfall structure at Palm Lake.

Project Cost: \$ 425,000
 Engineering Cost: \$ 106,250
 Estimated Cost: \$ 531,250

Bayshore Place Drainage Improvements:

This project will increase the capacity of the system that collects and channels the off site storm water through the Pinewood and Bayshore Place subdivisions. Larger pipes will be installed to collect and redirect the off site storm water through these developments.

Project Cost: \$ 300,000
Engineering Cost: \$ 75,000
Estimated Cost: \$ 375,000

West Valparaiso Blvd Drainage Improvements:

This project will be designed to collect and control storm water along Valparaiso Blvd with a series of swales within the right of way.

Project Cost: \$ 300,000
Engineering Cost: \$ 75,000
Estimated Cost: \$ 375,000

North Palm Blvd Drainage Improvements:

This project will upgrade the existing drainage system that collects the storm water in the North Palm Blvd., and Dartmouth Way Areas.

Project Cost: \$ 384,000
Engineering Cost: \$ 96,000
Estimated Cost: \$ 480,000

Bayshore Drive and 31st Street Drainage Improvements:

This project will require the installation of inlets and pipe to collect and re-direct storm water along 31st Street at the intersection of Bayshore Drive.

Project Cost: \$ 80,000
Engineering Cost: \$ 20,000
Estimated Cost: \$ 100,000

Scott Street Improvements and Replacements:

This project will modify and replace the Scott Street drainage system.

Project Cost:	\$ 75,000
Engineering Cost:	<u>18,750</u>
Estimated Cost:	93,750

Palm Blvd. and Palm Plaza Drainage Improvements:

These upgrades and modifications to the existing outfall system in the vicinity of McEwen Drive and Palm Blvd. will increase the capacity of the existing system.

Estimated Cost: unknown at this time

Shirks Bayou Dredging:

The dredging of the head waters of Shirks Bayou to remove the build up of sediment.

Project Cost:	\$ 75,000
Engineering Cost:	\$ <u>10,000</u>
Estimated Cost:	\$ 85,000

Repair to City Wide Systems:

Repair and replacement of pipes, channels, treatment facilities and drainage structures through out the City Storm Water System.

Estimated Cost: \$50,000

Total: \$2,190,000

We are appropriating \$2,190,000 for work to be accomplished this fiscal year. The funding for the projects will come from rate increases and/or as funds become available from other sources. (i.e. SRF Loans/Bond Issues)

Planning Commission Appointments:

Mayor Wise advised that he recommends Geraldine Burdeshaw be re-appointed to the planning commission for another three years. He also recommended appointing Mr Chris McLeaish, 115 22nd Street to serve on the Planning Commission. Councilman Smith recommended that Martha Miller be reappointed to the planning commission for another three years. Councilman Swihart moved approval.

Councilman Tislow seconded. Council Vote: Smith-yes; Boudreaux-yes; Swihart-yes; Tislow-yes.

Water Equipment:

Mr Doucet advised that he had forwarded a proposal to the council for review/consideration regarding the purchase of meter reading equipment.

Mr Doucet explained that the automatic water meter reading device is called a Afirefly® and is installed on the face of existing water meters without a need for modification. To date we have installed the device on approximately 1,500 of the existing 7,000 meters in our system. He advised that we had planned to continue the installation at a rate of approximately 450 units each year. However, the vendor has made a special offer to sell us 3,000 units. Included in the proposal is a device that allows us to read the meters as a vehicle drives down the street at a normal rate of speed.

Mr Doucet explained because of advanced technology we will have access to various management products that will help identify leaks, tampers, high/low consumption; a pictorial report for as much as two and a half months duration which shows each instance water was used and how many gallons were used.

He advised that to purchase the items we must complete the documents prior to August 31. In addition, we will not be required to expend any funds until October 1, 2007 which will be our FY 08 budget year. If we purchased each item separately, it would cost us \$307,200. However, if we avail ourselves of this offer they will discount it to \$281,050 - a savings of \$26,150. Pay out over a period of five years will cost \$65,815 each year.

Mr Doucet advised that he has coordinated this proposal with the City Manager and City Attorney and we all agree this is cost effective approach and recommend council approval to move ahead with the project. Mr Doucet advised that when the project is completed it will provide better and more efficient meter reading service to our customers and will result in a substantial savings in manpower and expense achieved thru attrition. He advised that the loan payments in the amount of \$65,815 will be budgeted for in the Water and Sewer Budget beginning in FY-08. Mr. Corbin advised that he observed the capability of the proposed meter reading equipment and agrees with this cost savings project. Councilman Swihart moved approval to proceed with the project. Councilman Tislow seconded. Council Vote. Smith-yes; Boudreaux-yes; Swihart-yes; Tislow-yes.

Mr Doucet advised that the next Budget Workshop is scheduled for August 31, 2006 at 6:00 PM.

The meeting adjourned at 7:20 PM.

MAYOR

ATTEST:

CITY CLERK