

MINUTES
SPECIAL COUNCIL MEETING
CITY OF NICEVILLE, FLORIDA
AUGUST 28, 2012

The Niceville City Council met in special session at 6:00 PM, August 28, 2012 in the Council Chambers, 208 N Partin Drive. All Council members and the Mayor was present. Also present were City Manager, Lannie Corbin; City Clerk, Dan Doucet; Public Works Director, Bruce Price; a member of the press and 4 visitors in the office. Mayor Wise called the meeting to order at 6:00 PM.

PUBLIC HEARING

BUDGET WORKSHOP

Aid to Organizations:

Chamber of Commerce:

Mr Duane Gallagher representing the Chamber of Commerce briefed the council on the various aspects of chamber functions. Mr Gallagher lauded the City for the cooperative effort and outstanding support received in the past. He requested funding in the amount of \$5,000 to support chamber operations for the next fiscal year. Discussion followed.

Bridgeway Center:

Mr Daniel Cobbs, CEO of the Bridgeway Center briefed the council regarding the services provided by the Crisis Hotline/Rape Crisis Center and requested funding in the amount of \$1,800 to help offset the cost of upgrading a part-time staff member position to full-time.

Okaloosa - Walton College Symphony Orchestra:

Mr Jeffery Rink representing the Symphony Orchestra advised the Symphony Orchestra has conducted performances for 25 consecutive years. He stated the contributions they receive will help students attend future concerts. He expressed his appreciation for the support provided by the City in the past and requested funding in the amount of \$500.

Mayor Wise advised that a decision regarding funding individual requests will be made by the council at a later date. He thanked everyone for their presentations and advised the council will take a short recess and reconvene to discuss other budget matters.

BUDGET WORKSHOP - CONTINUED

420 - SANITATION

REVENUE - \$2,909,400

EXPENSE: Last Year - \$ 2,721,050 This Year - \$ 2,909,400

Mr Doucet advised that effective October 1, 2012 the county is increasing their tipping fee for garbage by 2 %. To accommodate this increase we must raise our residential tipping fees from \$13.37 to \$13.64 per month and also raise our Commercial Tipping by 2%. The rate changes are included in our proposed budget for FY-13. The rate increase is estimated to be \$17,200 for residential and \$9,500 for commercial.

Repair & Maintenance Vehicles/Equipment

Trash Trailer Repairs (3 each)	Estimated Cost: \$ 20,000
Preventive Maintenance (PM) & Normal Repairs	<u>\$ 25,000</u>
	Total: \$ 45,000

Repair & Maintenance Other

(Inmate Squad Services (25%))	Estimated Cost: \$16,000
Building Improvements	<u>2,500</u>
	Total: \$18,500

Human Resources - RM Other

City Labor Vehicle & Building maintenance	Estimated Cost: <u>\$30,000</u>
	Total: \$30,000

Improvements other than Buildings

City Complex Pipe & Storage Area	Estimated Cost: <u>\$20,000</u>
	Total: \$20,000

Machinery/Equipment:

New Relay Truck & Towing Package	Estimated Cost: \$72,000
Replacement Grapple Bucket	<u>\$ 5,500</u>
	Total: \$77,500

Equipment Reserve:

Estimated Cost: <u>\$40,000</u>
\$40,000

Mr Corbin and Mr Price answered several questions from the council regarding the Sanitation Department in regards to equipment, and services provided. Discussion followed.

430 -STORMWATER MANAGEMENT

REVENUES:

Mr Doucet stated we anticipate receiving the following revenues:

Charge for Services:

Revenue from Residential Customers: \$310,000

Revenue from Commercial Customers: \$128,500

Total: \$ 438,500

Miscellaneous: \$ 1,500

Non-Revenues: SRF Loan # 50621P \$700,000

Other Sources:

Cash Carry Forward (CCF) \$ 291,000

TOTAL REVENUE & NON-REVENUE \$ 1,431,000

Mr Doucet advised we have \$ 1,431,000 in projects to be completed as outlined in our planning documents for FY-13. We plan to raise rates **3%** for each residential and commercial customer to help fund projects that do not qualify for the State Revolving Fund loan program; to pay future debt service payments and to cover Repair and Maintenance expense to existing facilities. Mr Doucet stated the projected increase is included in the FY-13 budget.

EXPENSE: Last year: \$ 1,493,230 This year: \$1,431,000

Professional Services	:		
Misc. Engineering Services		Estimated Cost:	\$ 20,000
Stormwater Mapping			\$ 15,000
Facilities Plan Project Update			<u>\$ 21,000</u>
		Total:	\$ 56,000

Repair & Maintenance Other:

Repairs to Existing Facilities (material costs)	Estimated Cost:	\$ 20,000
Drainage & Stream Maintenance (material cost)		5,000
MS-4 Permit Requirements:		
Public Service Broadcast		2,000
Inlet Markings materials		3,000
Inspections: City Wide Drainage System, Illicit discharges & Construction Activities.		

Street Sweeping Program	25,000
Inmate Squad Services (50%)	<u>32,000</u>
Total:	87,000

Human Resources - R&M Other

City Labor - R&M Other	Estimated Cost:	<u>\$50,000</u>
	Total:	\$50,000

Training/Certification	Estimated Cost:	<u>\$ 1,500</u>
	Total:	\$ 1,500

Other Current Charges	Estimated Cost:	<u>\$ 4,200</u>
	Total:	\$ 4,200

Total: \$ 198,700

Buildings

Complete the Map Room	Estimated Cost:	<u>\$5,000</u>
	Total:	\$5,000

Machinery/Equipment

Backhoe (cost share 50% Streets)	Estimated Cost:	\$ 42,000
Line Camera (cost share O & M)		\$ 20,000
Equipment Reserves		<u>\$ 30,000</u>
	Total	\$ 92,000

DRAINAGE PROJECTS**Improvements other than Buildings:**

The following repairs are required to our drainage system. The costs associated with the project are estimates made by city staff in coordination with our engineers.

Dana Ponte Drainage Improvements (Engineering, Permitting & Construction)	Estimated Cost:	\$ 50,000
Valparaiso Drainage Improvements (Permitting & Constructions)	Estimated Cost:	\$239,000
Baptist Church Drainage & Vault Inspection (Design, Engineering, Permitting & Construction)	Estimated Cost:	\$456,000

Evans Drainage Basin Improvements	Estimated Cost:	<u>\$ 75,000</u>
	Total:	\$820,000

Debt Service:

Principal SRF #50621P - City Share:	Estimated Cost:	\$ 5,910
Principal #50621P Tallahassee Act		\$ 25,180
Interest-SRF#50621P-City Portion		\$ 19,900
Interest-SRF#50621P-Escrow Portion		<u>\$ 84,650</u>
	Total:	\$135,640

Transfer to General Fund - IS	Estimated Cost:	<u>\$ 80,000</u>
	Total:	\$ 80,000

Debt Service Reserve:	Estimated Cost:	\$ 69,660
-----------------------	-----------------	-----------

Reserve for Equipment:	Estimated Cost:	<u>\$ 30,000</u>
	Total:	\$ 99,660

Total Expense: \$ 1,431,000

Mr Corbin and Mr Price answered several questions from the council regarding the Stormwater Management Program.

Millage Rate Update:

Mr Doucet advised the council that the rolled back rate discussed during the August 16, 2012 meeting was erroneous. He advised the correct rolled back rate is 3.6278. He advised there will be a tax increase of approximately \$52,348 when comparing the 3.6278 rate to the 3.70 rate. Discussion followed.

Mr Doucet advised the next budget workshop is scheduled for August 30, 2012 at 6:00 PM.

The Meeting adjourned at 7:00 PM

MAYOR

ATTEST:

CITY CLERK

